



myCOI is here!

BCN Purchasing is pleased to announce a new partnership with myCOI, an industry leader in insurance tracking technology.

myCOI will be serving as our primary Certificate of Insurance partner to verify that you are satisfying the insurance requirements set forth in our agreements.

→ What is myCOI

- myCOI is responsible for tracking and verifying that your certificate of insurance meets the requirements specified in your agreement with the institution within the Nevada System of Higher Education (NSHE) that you are doing business with.
- myCOI will work directly with your insurance agent to obtain a compliant certificate but will not dictate policy terms. It is your Insurance Agent's responsibility to talk to you if your policy needs to be amended.

→ What to expect

- You will no longer provide a Certificate of Insurance directly to BCN Purchasing. The practice of sending hard copy certificates is no longer required!
- All certificates going forward, including renewals, will be provided to myCOI directly through your insurance agent by using the myCOI Agent Portal.
- If your insurance agent fails to respond to communication coming from myCOI, you will be notified via email. If this occurs, please work with your insurance agent to address any issues.
- It is your responsibility to inform BCN Purchasing (NSHE) of any changes to your insurance agent and/or their contact information.

Please add this address bcnpurchasing@unr.edu to your safe sender's list to ensure you receive all email communication from us.

QUESTIONS



bcnpurchasing@unr.edu

MYCOI CARE TEAM



support@myCOItracking.com